

# Rahway SID LLC

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## *Meeting Minutes*

*November 25, 2025, 3:00 PM*

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### **I. Call to Order & Roll Call**

The meeting was called to order at 3:28pm in the City of Rahway Municipal Council Chambers.

Roll call:

Jorge Casalins

Peter Kowal

Craig Ludington

Danni Newbury

Corby Pascucci

James Walker

In attendance: Jorge Casalins, Peter Kowal, James Walker, Corby Pascucci (on the phone)

Absent: Craig Ludington, Danni Newbury

Guests: Rachael Faillace; Frank Ruggiero; Mike Burns of Rainone Coughlin Minchello

### **II. Reading & Approval of Minutes –October 15, 2025, meeting**

**Motion:** A motion was made to approve the minutes of October 15, 2025, meeting as presented.

**Motioned by:** James Walker

**Seconded by:** Peter Kowal

**Abstained:** None

**Result of Motion:** Passed Unanimously

### **III. Management Report**

Rachael Faillace made a presentation about the upcoming events in the City of Rahway, which include Small Business Saturday, the Holiday Window Decorating

Contest, and the Soup Stroll coming in January. The businesses have already been contacted in regard to interest in participation in the decorating contest, and businesses are being confirmed for the Soup Stroll. The Irving Street Bridge closure was brought up, and the plan for advertising that affected businesses are still open was discussed. There are detour signs up for easy access, there are signs notifying that the businesses are open during construction, and the parking lot is functioning for customers and workers.

Rachael provided updates on the FIP and BIP Programs, stating that there are still a few new open outstanding applications that have previously qualified for the FIP, these include WAGA Architects and Schroeder Dentistry which have each completed projects and will be submitting receipts. Funds have been allocated within the SID budget to account for these costs. The 1420 Irving Street project was completed, and the SID is awaiting receipts.

The beautification initiative for downtown was discussed, including the holiday lights around Irving Street, Arts District Park, Train Station Plaza, Cherry Street, Main Street and City Hall Plaza. This also includes the planters and landscaping around town to get in the holiday spirit with winter displays.

**Motion:** A motion was made to accept the Management report.

**Motioned by:** James Walker

**Seconded by:** Peter Kowal

**Result of Motion:** Passed Unanimously

#### **IV. Treasurers Report**

Mr. Ruggiero presented a Treasurer's report that went into detail about the finances for November and broke down the expenses for each vendor and company. The board had some questions about the expenditure for the holiday lighting and outdoor decor.

Mr. Ruggiero then introduced the budget for 2026 and the estimated breakdown for each category of spending.

The board then briefly discussed the numbers for each category and came up with some ideas on how to allocate money to certain projects.

**Motion:** A motion was made to accept The Treasurers report.

**Motioned by:** Peter Kowal

**Seconded by:** James Walker

**Result of Motion:** Passed Unanimously

**Motion:** A motion was made to submit the 2026 annual budget to the City Council for approval.

**Motioned by:** Peter Kowal

**Seconded by:** James Walker

**Result of Motion:** Passed Unanimously

V. Old Business

None

VI. New Business

Introduce the 2026 meeting schedule for approval

Nominate Officers

Election of Board Secretary

VII. **Public Portion (2 minutes per person)**

At this time, the Chair opened the meeting to the public.

**Motion:** A motion was made to close the public portion of the meeting.

**Motioned by:** James Walker

**Seconded by:** Peter Kowal

**Result of Motion:** Passed Unanimously

VIII. **Adjournment**

**Motion:** A motion was made to adjourn the meeting.

**Motioned by:** James Walker

**Seconded by:** Peter Kowal

**Result of Motion:** Passed unanimously

The meeting adjourned at 4:04pm

Respectfully submitted,

Lindsay Antczak, Recording Secretary