

# Rahway SID LLC

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## *Meeting Minutes*

*December 17, 2025, 3:00 PM*

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### I. **Call to Order & Roll Call**

The meeting was called to order at 3:03pm in the City of Rahway Municipal Council Chambers.

Roll call:

Jorge Casalins  
Peter Kowal  
Craig Ludington  
Danni Newbury  
Corby Pascucci  
James Walker

In attendance: Jorge Casalins, Peter Kowal, Danni Newbury, Corby Pascucci, James Walker

Absent: Craig Ludington, Rachael Faillace

Guests: Frank Ruggiero; Mike Burns of Rainone Coughlin Minchello

### II. **Reading & Approval of Minutes –November 25, 2025, meeting**

**Motion:** A motion was made to approve the minutes of November 25, 2025, meeting as presented.

**Motioned by:** James Walker

**Seconded by:** Corby Pascucci

**Abstained:** None

**Result of Motion:** Passed Unanimously

### III. **Treasurers Report**

Mr. Ruggiero presented a Treasurer's report that discussed the operating funds and ending balances, and he also printed a cash receipts detail report and discussed the check register summarized report.

**Motion:** A motion was made to accept The Treasurers report.

**Motioned by:** Corby Pascucci

**Seconded by:** James Walker

**Result of Motion:** Passed Unanimously

#### **IV. Management Report**

In the absence of Rachael Faillace, Chair Jorge Casalins discussed the management report that was provided in advance.

Upcoming events, such as the Soup Stroll, were discussed, and the possible marketing options for that event. We received feedback on the sales from participating businesses for Small Business Saturday, which reported better than expected sales. In addition, the Holiday Window Decorating Contest received positive feedback, with over 25 participating businesses, over 900 votes from residents, and we saw a growth in the email list which asked voters to opt-in to receive emails from the SID.

Jorge then discussed the ribbon cuttings for the new businesses that the city welcomed in. The museum of the Moon was discussed, providing statistics of the website visitations and engagements.

The FIP and BIP programs raised a few questions by the board, which will be on the agenda to discuss in the next meeting when Rachael is back. The report provided the status of the applications for businesses involved in both programs.

Lastly, the SID is doing in person visits to the businesses, getting feedback on their needs and concerns, logging comments, and following up.

**Motion:** A motion was made to accept the Management report.

**Motioned by:** Corby Pascucci

**Seconded by:** Peter Kowal

**Result of Motion:** Passed Unanimously

#### **V. Old Business**

None

#### **VI. New Business**

Memorialize 2026 Schedule

Tabled: Nominate Officers

Tabled: Election of Board Secretary

VII. The proposed schedule was presented, possible date changes were discussed and then agreed on by the board.

**Motion:** A motion was made to accept the proposed 2026 meeting schedule. This will be memorialized, and on the January meeting agenda.

**Motioned by:** Danni Newbury

**Seconded by:** James Walker

**Result of Motion:** Passed Unanimously

VIII. The board agreed to table the nomination of officers at the January meeting.

**Motion:** A motion was made to nominate officers at the January meeting.

**Motioned by:** Jorge Casalins

**Seconded by:** Danni Newbury

**Result of Motion:** Passed Unanimously

IX. The resolution for the Taste of Spring was discussed by the board to understand the process for approval.

**Motion:** A motion was made by the board to authorize Chair Casalins to send the resolution to the Business Administrator and the City Council.

**Motioned by:** James Walker

**Seconded by:** Danni Newbury

**Result of Motion:** Passed Unanimously

X. The board agreed to table the election of the Board Secretary.

**Motion:** A motion was made by the board to table the election of the Board Secretary.

**Motioned by:** James Walker

**Seconded by:** Corby Pascucci

**Result of Motion:** Passed Unanimously

XI. A motion was made to elect Kyle Gustofson as the Recording Secretary, beginning in January 2026.

**Motioned by:** James Walker

**Seconded by:** Corby Pascucci

**Result of Motion:** Passed Unanimously

**XII. Public Portion (2 minutes per person)**

At this time, the Chair opened the meeting to the public.

**Motion:** A motion was made to close the public portion of the meeting.

**Motioned by:** James Walker

**Seconded by:** Corby Pascucci

**Result of Motion:** Passed Unanimously

**XIII. Adjournment**

**Motion:** A motion was made to adjourn the meeting.

**Motioned by:** Peter Kowal

**Seconded by:** James Walker

**Result of Motion:** Passed unanimously

The meeting adjourned at 3:27pm

Respectfully submitted,

Lindsay Antczak, Recording Secretary