

CITY OF RAHWAY SPECIAL IMPROVEMENT DISTRICT DISTRICT MANAGEMENT CORPORATION

AGENDA

Regular Meeting

March 13, 2023

Immediately following conclusion of the City Council Regular Meeting

CALL TO ORDER & ROLL CALL

OPEN PUBLIC MEETINGS ACT STATEMENT

This meeting has been advertised and posted in accordance with the Open Public Meetings Act of the State of New Jersey.

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES:

The minutes of the following meeting(s) shall be moved, seconded, and then adopted by voice vote:
January 9, 2023

ECONOMIC DEVELOPMENT OFFICER'S REPORT – Elton Armady

TREASURER'S REPORT – Frank Ruggiero

RESOLUTIONS

CORRESPONDENCE

OLD BUSINESS

NEW BUSINESS

COMMENTS FROM THE PUBLIC:

Any member of the public who wishes to provide comments shall do so at this time (5 minute limit per person).

ADJOURNMENT:

CITY OF RAHWAY SPECIAL IMPROVEMENT DISTRICT DISTRICT MANAGEMENT CORPORATION

Reorganization Meeting Minutes

January 9, 2023

Immediately Following the Conclusion of the Regular City Council Meeting

CALL TO ORDER & ROLL CALL

SID Secretary Jeff Jotz called the Meeting to order at 7:27 p.m. and read the Roll Call.

PRESENT: Jeffrey Brooks, David Brown, Michael Cox, Joseph D. Gibilisco, Joanna Miles, Jeremy E. Mojica, Danielle “Danni” Newbury, Vannie Deloris Parson, Al Parker

OPEN PUBLIC MEETINGS ACT STATEMENT

This meeting has been advertised and posted in accordance with the Open Public Meetings Act of the State of New Jersey.

PLEDGE OF ALLEGIANCE

Mr. Jotz led the Pledge of Allegiance.

ELECTION OF CHAIRPERSON AND CHAIRPERSON PRO-TEMP

Mr. Jotz stated that the first order of business was the election of the SID Chairperson and Chairperson Pro Tempore for the year 2023 and asked for nominations.

Mr. Cox nominated Ms. Newbury as SID Chairperson for the year 2023. The nomination was seconded by Mr. Gibilisco.

Mr. Jotz asked if there were any other nominations. Hearing none, nominations were closed.

Roll Call on the Nomination of Ms. Newbury for SID Chairperson:

YES: Councilmembers Brooks, Brown, Cox, Gibilisco, Miles, Mojica, Newbury, Parker, Parson

Mr. Jotz declared that Ms. Newbury has been duly elected SID Chairperson for the year 2023.

Ms. Newbury nominated Mr. Cox as SID Chairperson Pro Tempore for the year 2023. The nomination was seconded by Mr. Brooks.

Mr. Jotz asked if there were any other nominations. Hearing none, nominations were closed.

Roll Call on the Nomination of Mr. Cox for SID Chairperson Pro Tempore:

YES: Councilmembers Brooks, Brown, Cox, Gibilisco, Miles, Mojica, Newbury, Parker, Parson

Mr. Jotz declared that Mr, Cox has been duly elected SID Chairperson Pro Tempore for the year 2023.

APPROVAL OF MINUTES:

The minutes of the following meeting(s) shall be moved, seconded, and then adopted by voice vote:
December 12, 2022

A motion was made by Mr. Gibilisco and seconded by Mr. Cox to accept and approved without objection on a voice vote.

Chairperson Newbury declared the motion carried.

EXECUTIVE DIRECTOR'S REPORT – Elton Armady

Mr. Armady delivered his report

TREASURER'S REPORT – Frank Ruggiero

Frank Ruggiero delivered his report.

RESOLUTIONS

SR-1-23 A RESOLUTION ESTABLISHING 2022 SPECIAL IMPROVEMENT DISTRICT (SID) DISTRICT MANAGEMENT CORPORATION MEETING DATES

SR-2-23 A RESOLUTION AMENDING CITY COUNCIL RESOLUTION AR-192-21 WHICH AUTHORIZED EMPLOYEES OF THE SPECIAL IMPROVEMENT DISTRICT OF THE CITY OF RAHWAY, NEW JERSEY

SR-3-23 RESOLUTION AUTHORIZING THE EXECUTION OF A SHARED SERVICES AGREEMENT BETWEEN THE CITY OF RAHWAY AND THE UNION COUNTY ECONOMIC DEVELOPMENT CORPORATION FOR BUSINESS SUPPORT SERVICES

Motion to adopt all resolutions was made by Chairperson Newbury, seconded by the Entire Board and without objection on a voice vote.

Chairperson Newbury declared the motion carried.

CORRESPONDENCE

Chairperson Newbury noted there was no correspondence this evening.

OLD BUSINESS

Chairperson Newbury indicated that there was no old business.

NEW BUSINESS

Chairperson Newbury indicated that there was no new business.

COMMENTS FROM THE PUBLIC:

Any member of the public who wishes to provide comments shall do so at this time
(five minute limit per person).

With no one appearing, Chairperson Newbury closed the public hearing.

ADJOURNMENT:

A motion to adjourn the meeting at 7:34 p.m. was made by Ms. Miles and seconded by Mr. Brooks. The meeting was officially adjourned without objection on a voice vote.



Rahway Special Improvement District Economic Development Officer's Report Monday, March 13, 2023

- I. SID Business Improvement Program** – Forgivable loans for new and existing Rahway businesses for the following areas:
- Fit Out/Interior Improvements = \$2,000 per business
 - Signage = \$2,000 per business
 - Brand Marketing/Design Services = \$2,000 per business
 - MBE Certified – Minority, Women, Veteran, LGBTQ = \$1,000 per business that has or gets the certification
 - Maximum given to one business is \$7,000.
 - Businesses must stay in operation for one year to have it be 50% forgiven and two years to have it be 100% forgiven.
 - Applications opened at 9AM on March 1st through April 31st on a first come, first served basis.
- Facade Improvement Program** - \$250,000 has been allocated for property owners to improve their exterior facades and storefronts as \$10,000 forgivable loans.
- ❖ **Update:** A total of 81 applications have been received as of Wednesday, March 8th.
- The SID will work with the Union County Economic Development Corporation (UCEDC) on a weekly basis to screen applicants based on the availability of funds, discuss their improvements, gather the appropriate documentation and wire funds to the businesses.
- II. Rahway Taste of Spring 2023 – 20th Anniversary, Friday, April 14th from 5:30-9PM**
- Event returns to the Rahway Recreation Center after a three-year hiatus.
 - Packets for participating businesses have gone out to print.
 - Businesses will have until March 22nd to reply.
 - \$600 incentive will be given to Rahway restaurants to assist with costs and \$300 for out-of-town restaurants.
 - Funds will be raised from ticket sales and provided after the event.
- ❖ **Update:** Over 200 tickets have been sold to the public from March 1st through March 8th between in person and online sales.
- III. Upcoming 2023 Events**
- Munch Madness – Thursday, March 25th from 12-3PM
 - Women's Month Business Event – Thursday, March 30th from 6-8PM
 - Rahway's Own & Rising Stars – Nominations to open late March
 - Rahway's Taste of Spring – Friday, April 14th from 5:30-9PM
- IV. New Business Openings**
- Sub House 85, a new sub shop in town, had a ribbon cutting on Tuesday, February 14th at 1PM.

City of Rahway
Special Improvement District
Bank Reconciliation
Operating Fund
RSI Bank 90000 08058
CY 2022

	January 2022	February 2022
Beginning Balance	351,228.98	337,196.60
Cash Receipts	<u>148.03</u>	<u>125.03</u>
Subtotal	351,377.01	337,321.63
Cash Disbursements	<u>14,180.41</u>	<u>32,907.53</u>
Ending Balance	<u><u>337,196.60</u></u>	<u><u>304,414.10</u></u>

Cash Receipts Detail Report

CITY OF RAHWAY

For Period 2 In 2023

Date : 3/9/2023

Time : 3:20:52 PM

Page : 24

Account Number	Account Description	Transaction Description	Trans. Date	Total Debits	Total Credits	Net Amount
40-192-08-550-000	INTEREST ON INVESTME		2/28/2023	.00	125.03	125.03-
	Total for Fund : 40	SID DISTRICT		.00	125.03	125.03-

CITY OF RAHWAY
Check Register Summarized
For Period: 2 In: 2023 - VP & VR

Date: 3/9/2023
Time: 3:20:31 PM
Page: 9

Vendor Number	Vendor Name	Year	Per.	Cd.	Fund	Bank Code	Check Date	Check Number	Trans. Amount
490	RAHWAY PAYROLL ACCOUNT	2023	2	VP	40	40	2/09/2023	4023003	6,027.32
		2023	2	VP	40	40	2/27/2023	4023004	6,287.30
Total for Fund:									12,314.62
Total Number of VP Checks Printed:						2	Total VP Amount Credited:		12,314.62
7095	ACP ARTS INK	2023	2	VR	40	40	2/01/2023	0134871	850.00
7355	ANTHONY G. ARMANDO	2023	2	VR	40	40	2/01/2023	0134872	566.31
6908	ATELIER ROSAL	2023	2	VR	40	40	2/01/2023	0134873	100.00
7597	KATTINA BARSIK	2023	2	VR	40	40	2/01/2023	0134874	500.00
549	MR. B OFFSET PRINTING	2023	2	VR	40	40	2/01/2023	0134875	140.00
505	MR. B PRINTING	2023	2	VR	40	40	2/01/2023	0134876	80.00
7331	RAHWAYRISING.COM, LLC	2023	2	VR	40	40	2/01/2023	0134877	1,200.00
6634	RENNA MEDIA, LLC	2023	2	VR	40	40	2/01/2023	0134878	1,000.00
360	WORRALL COMMUNITY NEWSPAPERS	2023	2	VR	40	40	2/01/2023	0134879	100.00
7355	ANTHONY G. ARMANDO	2023	2	VR	40	40	2/03/2023	0134991	104.93
2403	WIZDOM MEDIA	2023	2	VR	40	40	2/03/2023	0134992	2,500.00
360	WORRALL COMMUNITY NEWSPAPERS	2023	2	VR	40	40	2/03/2023	0134993	50.00
6883	MELAO CAFE & CREAMERY LLC	2023	2	VR	40	40	2/07/2023	0135014	660.00
7326	MOAAZ MEDITERRANEAN GRILL	2023	2	VR	40	40	2/07/2023	0135015	300.00
505	MR. B PRINTING	2023	2	VR	40	40	2/07/2023	0135016	180.00
3893	RAHWAY GRILL	2023	2	VR	40	40	2/07/2023	0135017	660.00
6634	RENNA MEDIA, LLC	2023	2	VR	40	40	2/07/2023	0135018	1,000.00
6881	THE COFFEE BOX LLC	2023	2	VR	40	40	2/07/2023	0135019	660.00
6724	WATT HOTEL	2023	2	VR	40	40	2/07/2023	0135020	660.00
7253	CHEAP EATS LLC	2023	2	VR	40	40	2/13/2023	0135102	660.00
7357	COPACABANA COFFEE LLC	2023	2	VR	40	40	2/13/2023	0135103	660.00
7247	LA MALINCHE RESTAURANT INC.	2023	2	VR	40	40	2/13/2023	0135104	660.00
1065	MICHELINO'S RESTAURANT	2023	2	VR	40	40	2/13/2023	0135105	660.00
505	MR. B PRINTING	2023	2	VR	40	40	2/13/2023	0135106	300.00
7095	ACP ARTS INK	2023	2	VR	40	40	2/21/2023	0135183	850.00
7642	ADELINE DELI & GROCERY LLC	2023	2	VR	40	40	2/21/2023	0135184	660.00
5809	THE IRVING INN	2023	2	VR	40	40	2/21/2023	0135185	660.00
755	US POST OFFICE	2023	2	VR	40	40	2/21/2023	0135186	322.69
6293	AMAZON BUSINESS	2023	2	VR	40	40	2/22/2023	0135201	43.98
7336	GIGI'S CITY KITCHEN	2023	2	VR	40	40	2/22/2023	0135202	685.00
6400	IL FORNO A LEGNA LLC	2023	2	VR	40	40	2/22/2023	0135203	660.00
3127	LUCIANO'S ITALIAN RISTORANTE	2023	2	VR	40	40	2/22/2023	0135204	660.00
7300	SOUPED LLC	2023	2	VR	40	40	2/22/2023	0135205	660.00
7636	THE PROTEIN CORNER LLC	2023	2	VR	40	40	2/22/2023	0135206	480.00
7296	WHEELIE GOOD PIEROGI LLC	2023	2	VR	40	40	2/22/2023	0135207	660.00
Total for Fund:									20,592.91

32,907.53