

CITY OF RAHWAY SPECIAL IMPROVEMENT DISTRICT DISTRICT MANAGEMENT CORPORATION

AGENDA

Reorganization Meeting

January 9, 2023

Immediately following conclusion of the City Council Regular Meeting

CALL TO ORDER & ROLL CALL

OPEN PUBLIC MEETINGS ACT STATEMENT

This meeting has been advertised and posted in accordance with the Open Public Meetings Act of the State of New Jersey.

PLEDGE OF ALLEGIANCE

ELECTION OF CHAIRPERSON AND CHAIRPERSON PRO-TEMP

APPROVAL OF MINUTES:

The minutes of the following meeting(s) shall be moved, seconded, and then adopted by voice vote:
December 12, 2022

ECONOMIC DEVELOPMENT OFFICER'S REPORT – Elton Armady

TREASURER'S REPORT – Frank Ruggiero

RESOLUTIONS

- | | |
|----------------|--|
| SR-1-23 | A RESOLUTION ESTABLISHING 2023 SPECIAL IMPROVEMENT DISTRICT (SID) DISTRICT MANAGEMENT CORPORATION MEETING DATES |
| SR-2-23 | A RESOLUTION INTRODUCING THE CITY OF RAHWAY CY 2023 SPECIAL IMPROVEMENT DISTRICT BUDGET |
| SR-3-23 | RESOLUTION AUTHORIZING THE EXECUTION OF A SHARED SERVICES AGREEMENT BETWEEN THE CITY OF RAHWAY AND THE UNION COUNTY ECONOMIC DEVELOPMENT CORPORATION FOR BUSINESS SUPPORT SERVICES |
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CORRESPONDENCE

OLD BUSINESS

NEW BUSINESS

COMMENTS FROM THE PUBLIC:

Any member of the public who wishes to provide comments shall do so at this time (5 minute limit per person).

ADJOURNMENT:

CITY OF RAHWAY SPECIAL IMPROVEMENT DISTRICT DISTRICT MANAGEMENT CORPORATION

Regular Meeting Minutes

December 12, 2022

Immediately Following the Conclusion of the Regular City Council Meeting

CALL TO ORDER & ROLL CALL

Chairperson Pro Tempore Miles called the Meeting to order at 7:53 p.m. and asked SID Secretary Jeff Jotz to read the Roll Call.

PRESENT: Jeffrey Brooks, David Brown, Michael Cox, Joseph D. Gibilisco, Danielle "Danni" Newbury, Al Parker, Vannie Deloris Parson, Joanna Miles

ABSENT: Jeremy E. Mojica

OPEN PUBLIC MEETINGS ACT STATEMENT

This meeting has been advertised and posted in accordance with the Open Public Meetings Act of the State of New Jersey.

PLEDGE OF ALLEGIANCE

Chairperson Pro Tempore Miles led the Pledge of Allegiance.

APPROVAL OF MINUTES:

A motion was made by Mr. Brooks and seconded by Mr. Cox to accept and approve the following minutes without objection on a voice vote:

October 11, 2022

Chairperson Pro Tempore Miles declared the motion carried.

ECONOMIC DEVELOPMENT OFFICER'S REPORT – Elton Armady

Mr. Armady delivered his report

TREASURER'S REPORT – Frank Ruggiero

Frank Ruggiero delivered his report.

RESOLUTIONS

SR-6-22 RESOLUTION APPROVING THE SPECIAL IMPROVEMENT DISTRICT'S BUSINESS IMPROVEMENT PROGRAM (BIP) AND FAÇADE IMPROVEMENT PROGRAM (FIP) TO SUPPORT BUSINESS SUCCESS AND GROWTH IN THE CITY OF RAHWAY

Motion to adopt the resolution was made by Chairperson Pro Tempore Miles, seconded by the Entire Council and without objection on a voice vote.
Chairperson Pro Tempore declared the motion carried.

CORRESPONDENCE

Chairperson Pro Tempore Miles noted there was no correspondence this evening.

OLD BUSINESS

Chairperson Pro Tempore Miles indicated that there was no old business.

NEW BUSINESS

Chairperson Pro Tempore Miles indicated that there was no new business.

COMMENTS FROM THE PUBLIC:

Any member of the public who wishes to provide comments shall do so at this time (five minute limit per person).

With no one appearing, Chairperson Pro Tempore closed the public hearing.

ADJOURNMENT:

A motion to adjourn the meeting at 8:09 p.m. was made by Mr. Cox and seconded by Mr. Brooks. The meeting was officially adjourned without objection on a voice vote.



Rahway Special Improvement District Economic Development Officer's Report January 2023

I. SID 2023 Meeting Schedule

Monday, January 9, 2023 (*Reorganization Meeting*)
Monday, February 13, 2023
Tuesday, March 14, 2023
Monday, April 10, 2023
Monday, May 8, 2023
Monday, June 12, 2023
Monday, July 10, 2023
Monday, August 14, 2023
Monday, September 11, 2023
Tuesday, October 10, 2023
Wednesday, November 8, 2023
Monday, December 11, 2023

II. Administration

- Elton to meet with new Council President Michael Cox & Councilwoman Newbury to discuss committee meeting dates, event dates and various SID initiatives for 2023.

III. Upcoming Initiatives

- Business Improvement Program to launch March 1, 2023 through April 30, 2023

IV. Upcoming Events

- Soup Stroll – January 7, 14, 21 and 28
- Taste of Rahway is Back! – Friday, April 14th 5-9PM

V. New Businesses

- Artistic Yoga & Holistic Wellness had a ribbon cutting on Friday, December 16th at 1PM. Councilman Jeff Brooks was in attendance to cut the ribbon. They are located at 75 E Cherry St, Rahway in the mall.

City of Rahway
Special Improvement District
Bank Reconciliation
Operating Fund
RSI Bank 90000 08058
CY 2022

	January 2022	February 2022	March 2022	April 2022	May 2022	June 2022	July 2022	August 2022	September 2022	October 2022	November 2022	December 2022
Beginning Balance	363,824.57	357,962.02	341,084.71	279,375.63	264,822.75	246,402.77	210,356.53	190,759.65	165,039.94	136,295.24	122,540.17	95,037.14
Cash Receipts	-	-	-	8,175.00	-	-	-	-	500.00	2,524.14	35.82	325,067.84
Subtotal	363,824.57	357,962.02	341,084.71	287,550.63	264,822.75	246,402.77	210,356.53	190,759.65	165,539.94	138,819.38	122,575.99	420,104.98
Cash Disbursements	5,862.55	16,877.31	61,709.08	22,727.88	18,419.98	36,046.24	19,596.88	25,719.71	29,244.70	16,279.21	27,538.85	68,876.00
Ending Balance	357,962.02	341,084.71	279,375.63	264,822.75	246,402.77	210,356.53	190,759.65	165,039.94	136,295.24	122,540.17	95,037.14	351,228.98

Cash Receipts Detail Report

CITY OF RAHWAY

For Period 12 In 2022

Date : 1/5/2023

Time : 2:45:02 PM

Page : 22

Account Number	Account Description	Transaction Description	Trans. Date	Total Debits	Total Credits	Net Amount
40-192-08-400-000	SID TAXES PAYABLE		12/20/2022	.00	325,000.00	325,000.00-
	Total for Date :	12/20/2022		.00	325,000.00	325,000.00-
40-192-08-550-000	INTEREST ON INVESTME		12/30/2022	.00	67.84	67.84-
	Total for Date :	12/30/2022		.00	67.84	67.84-
	Total for Fund : 40	SID DISTRICT		.00	325,067.84	325,067.84-

CITY OF RAHWAY
Check Register Summarized
For Period: 12 In: 2022 - VP & VR

Date: 1/5/2023
Time: 2:43:50 PM
Page: 11

Vendor Number	Vendor Name	Year	Per.	Cd.	Fund	Bank Code	Check Date	Check Number	Trans. Amount
490	RAHWAY PAYROLL ACCOUNT	2022	12	VP	40	40	12/19/2022	2022229	5,381.97
490	RAHWAY PAYROLL ACCOUNT	2022	12	VP	40	40	12/27/2022	4022005	5,135.77
Total for Fund:									10,517.74
Total Number of VP Checks Printed:					2	Total VP Amount Credited:			10,517.74
7149	CHRISTMAS DESIGNERS	2022	12	VR	40	40	12/01/2022	0134077	36,087.50
2589	KENNEDY LANDSCAPING INC	2022	12	VR	40	40	12/01/2022	0134094	5,685.00
549	MR. B OFFSET PRINTING	2022	12	VR	40	40	12/01/2022	0134099	300.00
7250	ORTEGAS BBQ, LLC	2022	12	VR	40	40	12/01/2022	0134104	400.00
7355	ANTHONY G. ARMANDO	2022	12	VR	40	40	12/02/2022	0134185	20.00
7095	ACP ARTS INK	2022	12	VR	40	40	12/06/2022	0134212	550.00
4012	RAHWAY CHAMBER OF COMMERCE	2022	12	VR	40	40	12/06/2022	0134235	250.00
2403	WIZDOM MEDIA	2022	12	VR	40	40	12/06/2022	0134250	7,075.00
505	MR. B PRINTING	2022	12	VR	40	40	12/07/2022	0134265	120.00
7502	INTERNATIONAL ECONOMIC	2022	12	VR	40	40	12/08/2022	0134278	520.00
7576	MILLI E & JOY	2022	12	VR	40	40	12/08/2022	0134281	300.00
521	POSITIVE PROMOTIONS	2022	12	VR	40	40	12/08/2022	0134289	999.55
7559	COREY FLEMING	2022	12	VR	40	40	12/12/2022	0134319	1,000.00
505	MR. B PRINTING	2022	12	VR	40	40	12/12/2022	0134323	217.50
6400	IL FORNO A LEGNA LLC	2022	12	VR	40	40	12/15/2022	0134365	480.00
3396	THE WAITING ROOM	2022	12	VR	40	40	12/15/2022	0134384	130.00
2403	WIZDOM MEDIA	2022	12	VR	40	40	12/15/2022	0134392	3,635.00
4494	HERBS FOR LIFE	2022	12	VR	40	40	12/19/2022	0134424	200.00
129	HOME NEWS TRIBUNE	2022	12	VR	40	40	12/19/2022	0134426	44.46
5680	NJ ADVANCE MEDIA	2022	12	VR	40	40	12/19/2022	0134431	119.25
4012	RAHWAY CHAMBER OF COMMERCE	2022	12	VR	40	40	12/21/2022	0134504	225.00
Total for Fund:									58,358.26
Total Number of VR Checks Printed:					21	Total VR Amount Credited:			58,358.26

68,876.00

RESOLUTION

CITY OF RAHWAY, NEW JERSEY

SPECIAL IMPROVEMENT DISTRICT

No. SR-1-23

Date of Adoption:

A RESOLUTION ESTABLISHING 2023 SPECIAL IMPROVEMENT DISTRICT (SID) DISTRICT MANAGEMENT CORPORATION MEETING DATES

WHEREAS, the “Open Public Meetings Act” Chapter 231, P.L. 1975, requires that notice is be given of the schedule of Regular Meetings of the Special Improvement District (“SID”) District Management Corporation of the City of Rahway for 2023; and

WHEREAS, each Regular Meeting of the SID will be held immediately following the Regular City Council Meeting in the Council Chambers of the City Hall, City Hall Plaza, Rahway, New Jersey on the dates indicated; and

NOW, THEREFORE, BE IT RESOLVED that the SID District Management Corporation of the City of Rahway, County of Union, State of New Jersey, hereby sets the following dates as meeting dates for 2023:

Day	Date	Meeting
Monday	January 9, 2023	Reorganization Meeting
Monday	February 13, 2023	Regular Meeting
Monday	March 13, 2023	Regular Meeting
Monday	April 10, 2023	Regular Meeting
Monday	May 8, 2023	Regular Meeting
Monday	June 12, 2023	Regular Meeting
Monday	July 10, 2023	Regular Meeting
Monday	August 7, 2023	Regular Meeting
Monday	September 11, 2023	Regular Meeting
Tuesday	October 10, 2023	Regular Meeting
Wednesday	November 8, 2023	Regular Meeting
Monday	December 11, 2023	Regular Meeting

BE IT FURTHER RESOLVED that the Secretary to the SID District Management Corporation is hereby directed to take all actions as are required in order to satisfy the requirements of N.J.S.A. 10:4-18, including, but not limited to, (a) prominently posting, and maintaining throughout the year, the Meeting Schedule Notice in at least one public place reserved for such announcements, (b) distributing the Meeting Schedule Notice to the newspapers officially designated by the City Council to receive such notices, and (c) filing the meeting schedule in the Office of the City Clerk in the City of Rahway.

RESOLUTION

CITY OF RAHWAY, NEW JERSEY

SPECIAL IMPROVEMENT DISTRICT

No. SR-2-23

Date of Adoption:

A RESOLUTION INTRODUCING THE CITY OF RAHWAY CY 2023 SPECIAL IMPROVEMENT DISTRICT BUDGET

BE IT RESOLVED by the Municipal Council of the City of Rahway, County of Union, that the budget herein before set forth is hereby introduced and shall constitute an appropriation for the purposes stated on the sums therein set forth as appropriation, and authorization of the amount of \$400,000.00 for Special Improvement District purposes.

Operating Budget				
Revenues		CY 2022		
SID Levy - Proposed CY 2023		400,000		
Total Revenues			400,000	
Appropriations				
Salaries & Wages		133,500		
Fringe Benefits		10,213		
Administrative/ Operating		18,000		
District Programming/Improvements		238,287		
Total Expenses			400,000	

RESOLUTION

CITY OF RAHWAY, NEW JERSEY

SPECIAL IMPROVEMENT DISTRICT

No. SR-3-23

Date of Adoption:

RESOLUTION AUTHORIZING THE EXECUTION OF A SHARED SERVICES AGREEMENT BETWEEN THE CITY OF RAHWAY AND THE UNION COUNTY ECONOMIC DEVELOPMENT CORPORATION FOR BUSINESS SUPPORT SERVICES

WHEREAS, the Provider is desirous of utilizing the expertise of the Recipient in order to assist in supporting potential, new, and current businesses within the City of Rahway; and

WHEREAS, the Recipient is a non-profit and has been helping small business by making loans, training and mentoring business owners, helping businesses obtain government contracts, and providing accurate and relevant business information; and

WHEREAS, the Recipient and the Provider have agreed to enter into a Shared Services Agreement pursuant to N.J.S.A. 40A:65-4 et. seq., business support services; and

WHEREAS, the term of the agreement shall be from January 1, 2023, through December 31, 2024, upon the adoption of an authorizing resolution by both the City of Rahway and the Union County Economic Development Corporation and execution of this Shared Services Agreement; and

WHEREAS, in consideration of the mutual promises and joint obligations set forth herein and other valuable consideration, the Union County Economic Development Corporation and the City of Rahway mutually agree pursuant to the agreement on file with the City Clerk; and

NOW, THEREFORE, BE IT RESOLVED, by the Municipal Council of the City of Rahway, County of Union, State of New Jersey that the Mayor and Municipal Clerk are hereby authorized to execute the Shared Services Agreement Between the City of Rahway and the Union County Economic Development Corporation which is annexed hereto and made a part hereof.

BE IT FURTHER RESOLVED as follows:

State Filing. This Agreement shall be filed, for informational purposes, with the Division of Local Government Services in the Department of Community Affairs pursuant to the rules and regulations promulgated by the director.