

CITY OF RAHWAY SPECIAL IMPROVEMENT DISTRICT DISTRICT MANAGEMENT CORPORATION

AGENDA

Regular Meeting
February 14, 2022

Immediately following conclusion of the City Council Regular Meeting

CALL TO ORDER & ROLL CALL

OPEN PUBLIC MEETINGS ACT STATEMENT

This meeting has been advertised and posted in accordance with the Open Public Meetings Act of the State of New Jersey.

PLEDGE OF ALLEGIANCE

APPROVAL OF MINUTES:

The minutes of the following meeting(s) shall be moved, seconded, and then adopted by voice vote:
January 10, 2022

ECONOMIC DEVELOPMENT OFFICER'S REPORT – Elton Armady

TREASURER'S REPORT – Frank Ruggiero

RESOLUTIONS

SR-3-22 RESOLUTION INTRODUCING THE CITY OF RAHWAY CY 2022 SPECIAL IMPROVEMENT DISTRICT BUDGET

CORRESPONDENCE

OLD BUSINESS

NEW BUSINESS

COMMENTS FROM THE PUBLIC:

Any member of the public who wishes to provide comments shall do so at this time (5 minute limit per person).

ADJOURNMENT:

CITY OF RAHWAY SPECIAL IMPROVEMENT DISTRICT DISTRICT MANAGEMENT CORPORATION

Reorganization Meeting Minutes

January 10, 2022

Immediately Following the Conclusion of the Regular City Council Meeting

CALL TO ORDER & ROLL CALL

Chairperson Miles called the Meeting to order at 7:29 p.m. and had SID Secretary Jeff Jotz read the Roll Call.

PRESENT: Jeffrey Brooks, Michael Cox, Rodney Farrar, Joseph D. Gibilisco, Joanna Miles, Jeremy E. Mojica, Danielle "Danni" Newbury

ABSENT: David Brown, Vannie Deloris Parson

OPEN PUBLIC MEETINGS ACT STATEMENT

This meeting has been advertised and posted in accordance with the Open Public Meetings Act of the State of New Jersey.

PLEDGE OF ALLEGIANCE

Chairperson Miles led the Pledge of Allegiance.

Ms. Parson arrived at 7:30 p.m.

Chairperson Miles assigned Ms. Newbury as Chairperson of the meetings for 2022.

APPROVAL OF MINUTES:

The minutes of the following meeting(s) shall be moved, seconded, and then adopted by voice vote:
December 13, 2021

A motion was made by Mr. Farrar and seconded by Mr. Gibilisco to accept and approved without objection on a voice vote. Mr. Brooks abstained.

Chairperson Newbury declared the motion carried.

EXECUTIVE DIRECTOR'S REPORT – Elton Armady

Mr. Armady delivered his report

TREASURER'S REPORT – Frank Ruggiero

Frank Ruggiero delivered his report.

RESOLUTIONS

SR-1-22 A RESOLUTION ESTABLISHING 2022 SPECIAL IMPROVEMENT DISTRICT (SID) DISTRICT MANAGEMENT CORPORATION MEETING DATES

SR-2-22 A RESOLUTION AMENDING CITY COUNCIL RESOLUTION AR-192-21 WHICH AUTHORIZED EMPLOYEES OF THE SPECIAL IMPROVEMENT DISTRICT OF THE CITY OF RAHWAY, NEW JERSEY

Motion to adopt both resolutions was made by Chairperson Newbury, seconded by the Entire Council and without objection on a voice vote. Mr. Brown was absent. Council President Newbury declared the motion carried.

CORRESPONDENCE

Chairperson Newbury noted there was no correspondence this evening.

OLD BUSINESS

Chairperson Newbury indicated that there was no old business.

NEW BUSINESS

Chairperson Newbury indicated that there was no new business.

COMMENTS FROM THE PUBLIC:

Any member of the public who wishes to provide comments shall do so at this time (five minute limit per person).

With no one appearing, Chairperson Newbury closed the public hearing.

ADJOURNMENT:

A motion to adjourn the meeting at 7:37 p.m. was made by Mr. Cox and seconded by Mr. Gibilisco. The meeting was officially adjourned without objection on a voice vote.

RESOLUTION

CITY OF RAHWAY, NEW JERSEY

SPECIAL IMPROVEMENT DISTRICT

No. SR-3-22

RESOLUTION INTRODUCING THE CITY OF RAHWAY CY 2022 SPECIAL IMPROVEMENT DISTRICT BUDGET

BE IT RESOLVED by the District Management Corporation of the Special Improvement District (SID) of the City of Rahway, County of Union, that the budget herein before set forth is hereby adopted and shall constitute an appropriation for the purposes stated on the sums therein set forth as appropriation, and authorization of the amount of \$325,000 for Special Improvement District purposes.

Operating Budget					
Revenues			CY 2022		
SID Levy - Proposed			325,000		
Total Revenues				325,000	
Appropriations			CY 2021		
Salaries & Wages			127,000		
Fringe Benefits			26,000		
Administrative/Operating			20,000		
District Programming/Improvements			110,000		
Debt Service			42,000		
				325,000	
Total Expenses				325,000	

BE IT FURTHER RESOLVED that a public hearing on this budget will be held at a Meeting of the District Management Corporation of the Special Improvement District on March 14, 2022, immediately following the conclusion of the Regular Meeting of the Rahway City Council.



Rahway Special Improvement District Economic Development Officer's Report February 2022

I. Mayor Advisory Committee Reappointments

- Laura Bellevue – 3-year term
- Herve Gaspard – 2-year term
- Pete Kowal – 2-year term
- Heidi Loder-Rosal – 1-year term
- Rafael Ortiz – 3-year term

II. 2022 Committee Meeting Schedule & Times

SID Ad Hoc Committee	SID Mayor's Advisory Committee
February 8 – 5PM	February 7 – 5PM
April 5 – 5PM	April 4 – 5PM
June 7 – 5PM	June 6 – 5PM
August 2 – 5PM	August 1 – 5PM
October 4 – 5PM	October 3 – 5PM
December 5 – 5PM	December 5 – 5PM

III. Committee Meeting Updates

- Mayor's Advisory Committee - Cancelled due to no member being able to attend
- February Ad Hoc Committee – Action items consisted of the following:
 - Meeting every other month instead of every month;
 - Setting a minimum of 8-10 participating restaurants for Takeout Tuesday;
 - Exploring the idea of getting a city map or app to share with visitors that details where businesses and attractions are;
 - Considering an adopt a Train Station Program for organized cleanups at the train station; and
 - Creating a Mural Program – Recommended that a committee decide murals that should go and incorporates Rahway's arts, culture and diversity. The content and imagery should be strong. Potential areas discussed were St Georges Ave, Irving St, Arts District Park and more interactive part at the Paseo.

IV. Economic Development

- SID will work to retain a commercial broker to help identify vacant and available businesses so that we can target new prospective businesses to occupy them.
- SID will continue outreach to determine needs of current businesses
 - This includes assistance with advertising, jobs, and potentially sponsoring a ServSafe and/or health training for restaurants, which is mandated for food handling

V. Previous Events

- Soup Stroll – January 8, 15, 22 and 29
 - SID provided 5,200 cups to 20 participating restaurants to give out soup
 - Survey will be distributed to determine success of the event

- Ad Hoc Committee recommended having a coupon for individuals to return within 7 days to try out the restaurant

VI. Upcoming 2022 Events

- Job Fair – March 15th – 12PM-4PM
 - Merck, YMCA, Watt Hotel and RWJ have signed on. The SID is soliciting additional participants.
- Take Out Tuesday – Tuesday, March 22nd
- Rahway's Own & Rising Stars – Nominations to open late February
 - Rising Stars honored at mayor's concert series in summer
 - Rahway's Own to be honored at either concert series or another venue

VII. New Businesses

- Moazz Mediterranean Grill had a Grand Opening and ribbon cutting on Saturday, January 22nd. They are located at 928 St Georges Avenue, Rahway.

City of Rahway
Special Improvement District
Bank Reconciliation
Operating Fund
RSI Bank 90000 08058
CY 2022

January
2022

Beginning Balance	363,824.57
Cash Receipts	<u>-</u>
Subtotal	363,824.57
Cash Disbursements	<u>-</u>
Ending Balance	<u><u>363,824.57</u></u>