

**Official Minutes for Rahway Arts and Business
Partnership Board of Trustees Meeting
November 14, 2019 at 6:30pm**

This meeting was properly advertised in accordance with the Open Public Meetings Act.

Call to Order: Meeting Called to order 6:34 pm

Roll Call:

Secretary Patricia Kozlowski

Treasurer Ron Dolce

David Crespo

Councilwoman Joanna Miles

Executive Director Amy Garcia Phillips

Managing Director Ann Marie Williams

City Planner Cindy Solomon

*Absent from the Meeting: Joel Schwartz, Larry Fishman, Danni Newbury

Minutes: Any necessary changes to the minutes of Meeting on September 12, 2019 shall be made at this time and approved by action of the Board.

Motion: Dolce Second: Kozlowski

Aye: Dolce, Crespo, Kozlowski Nay: 0 Abstention: Dobrowolski

Meeting Summary:

New Business

- Audit from 2018 was completed
- Restructuring of the RA+BP Management Structure: Cindy Solomon will be brought in to assist with the expansion of the SID with a focus on the large capital improvement projects. Having a City Planner is a crucial addition. Cindy will take the Title of Executive Director and Amy and Ann Marie will be the Managing Directors

Motion to accept Cindy Solomon to join the RABP management team as Executive Director:

Motion: Kozlowski Second: Dobrowolski

Aye: Dolce, Crespo, Kozlowski, Dobrowolski Nay: 0 Abstentions: 0

- Board Meeting Calendar dates for 2020: 01/09, 03/12, 05/14; 07/09, 09/10, 11/12 & Jan 28th 2021

Motion to approve the RABP Trustee meeting dates for 2020:

Motion: Dobrowolski Second: Dolce

Aye: Dolce, Crespo, Kozlowski, Dobrowolski Nay: 0 Abstentions: 0

- Joanna Miles commented that the Friends of the Rahway Public Library thanks the RABP for supporting the Amazing Rahway Race as part of Culture Crawl.

Joanna Miles left the meeting 6:54pm

- Ron Dolce suggested a priority project for the expanded SID should be more decorations and banners for St. Georges Ave.
- RABP management will discuss with Administration and DPW and create a schedule

IV. Executive Directors' Report

- Upcoming events: Winter Wonderland on November 29; Small Business Saturday on 11/30; and Restaurant Week January 20-24, 2020.
- Ann Marie Williams spoke on a panel for the NCNW All Women Matter Event

V. Financial Report

- Culture Crawl Comedy 2019 Financial Wrap Up
- Cherry Street Soiree 2019 Financial Wrap Up
- Culture Crawl Film 2019 Financial Wrap Up
- Culture Crawl Music 2019 Financial Wrap Up
- Rahway's Own Rising Star Financial Wrap Up
- Winter Wonderland Financial Wrap Up

VI. Old Business

- The Comcast footage has been returned to the City and the money refunded to the RABP. A different production company will produce the commercial.
- Culture Crawl 2019 was successful. Dancers performed all throughout the festival. The new map style was effective. The collaborations were successful. Ron Dolce suggested that City Hall Plaza is eliminated from the map as a location, due to the detached nature of it's location.
- VII. There was no update from Councilwoman Joanna Miles

VIII. There was no Executive Session


IX. Adjourn

Motion to adjourn the meeting -

Motion: Kozlowski Second: Crespo


Aye: Dolce, Crespo, Kozlowski, Dobrowolski Nay: 0 Abstentions: 0

Meeting adjourned 7:27pm



Amy Garcia Phillips, Managing Director

Date signed: 1/9/2020



Ann Marie Williams, Managing Director

Date signed: 1.9.2020

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