

**Official minutes for Rahway Arts and Business
Partnership Board of Trustees Meeting
November 8, 2018 at 6:30pm**

This meeting was properly advertised in accordance with the Open Public Meetings Act.

Call to Order: Meeting Called to order 7:01 pm

Roll Call:

President Joel Schwartz

Vice President Larry Fishman

Secretary Patricia Kozlowski

Treasurer Ron Dolce

Matt Dobrowolski

Danni Newbury

Executive Director Amy Garcia Phillips

Managing Director Ann Marie Williams

*Absent from the meeting: David Crespo, Councilwoman Joanna Miles

Minutes: Any necessary changes to the minutes of September 13, 2018 shall be made at this time and approved by action of the Board.

Motion: Kozlowski; Second: Fishman

Yes: Schwartz, Kozlowski, Fishman, Dobrowolski

No: None

Abstain: Newbury

Absent: Crespo

Meeting Summary:

Trustee candidates review:

Danni Newbury recommended the UCPAC have representation on the board and suggested Len Vanderwende or Patrick Starega. She will inquire if there is interest. Ron Dolce entered the Meeting at 6:53pm. Matt Dobrowolski recommended Sabrina Elson from Northfield Bank. Amy Garcia Phillips suggested Nick or Heidi Rosal from Atelier Rosal and Patricia Kozlowski suggested Christopher Kozlowski Esq. The Nominating Committee will evaluate and vet nominees and present prospective trustees information to the Board at the next meeting.

Revised Bylaws approval:

Motion: Kozlowski;

Second: Dobrowolski

Yes: Schwartz, Kozlowski, Fishman, Dobrowolski, Newbury

No: None

Abstain: None

Absent: Crespo

RABP happenings discussion:

In 2017 the City purchased 40 large, lit snowflakes to adorn a portion of the 147 lamp posts in the downtown. The RABP purchased an additional 40 for 2018 as part of the winter city beautification efforts.

RABP proposed Sign & Awning Grant Program discussion:

The Managing Director proposed the Sign and Awning Grant Program. Business owners can apply for grant assistance towards new awning and signage. Grant assistance may not exceed \$1,000 per applicant or 50% of eligible expenses, whichever is less, for eligible projects that meet the guidelines stated and as funding exists. Grants are provided on a reimbursement basis. RABP will mail this out to every business as well as posting on FB and sending as an email.

Motion: Fishman; Second: Dolce

Yes: Schwartz, Kozlowski, Fishman, Dobrowolski, Newbury, Dolce

No: None

Abstain: None

Absent: Crespo

Approval of the Annual Budget for 2019

Motion: Dobrowolski; Second: Kozlowski

Yes: Schwartz, Kozlowski, Fishman, Dobrowolski, Newbury, Dolce

No: None

Abstain: None

Absent: Crespo

New Business Update:

The Managing Director reported on the businesses that opened or signed zoning permits, changed names or closed since the Sept 13th meeting.

Culture Crawl Expenditure Review:

The Managing Director reviewed the Expenditures of the Culture Crawl Music Series, Culture Crawl Summer Dance Series, Story Time on the Go and the Rising Star Program and reported on the status of the SID payments as well as the RSI bank account balances.

2019 Meeting Dates:

Calendar Dates for RABP Board Meetings for 2019: 01/10, 3/14, 5/9, 7/10, 9/12, 11/14.

Miscellaneous:

The RABP Management Team will be attending the NJ League of Municipalities Nov. 12-15th. The Rahway's Own posters are completed and ready for the presentation on November 27th at Rahway High School. Forms for name change for the SID were resent to the State. No updated status. The RABP Board of Trustees extends its gratitude Larry Fishman, Ron Dolce and Matt Dobrowolski for their efforts to create the first Rahway Oktoberfest.

There being no further business; the meeting shall adjourn

Motion: Dobrowolski;

Second: Kozlowski

Yes: Schwartz, Kozlowski, Fishman, Dobrowolski, Newbury, Dolce

No: None

Abstain: None

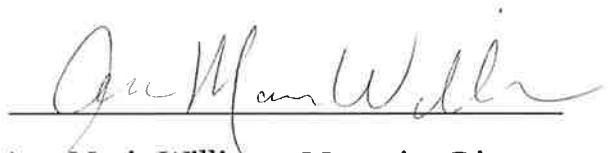
Absent: Crespo

Meeting Adjourned at 8:30pm



Amy Garcia Phillips, Executive Director

Date signed: 2/4/2019



Ann Marie Williams, Managing Director

Date signed: 2/4/19.

